



1617 S. Tuttle Avenue Suite 1A Sarasota, FL 34239
941-330-8885

FINANCIAL POLICY

Here at Swor Women's Care we are dedicated to making sure you receive the highest quality care possible, including making sure you completely understand our financial policies.

1. Unless otherwise advised, payment is due at the time of service. If the co-pay is not listed on your insurance card, it is your responsibility to find out the proper co-payment amount. For your convenience we accept Visa, MasterCard, and Discover.
2. Please remember that your insurance policy is a contract with you and your insurance company. If we are a participating provider with your insurance company we will file your insurance claim as a service to you. Please be advised, if we do not receive payment from your insurance company within a reasonable amount of time we will look to you for payment. If we receive payment from your insurance company after you have paid the balance we will reimburse you.
3. If you participate with an insurance plan that we are not providers of, payment is due at time of service and you will have to submit a claim to your insurance company for reimbursement.
4. Please understand although you may have insurance, all services may not be covered under your insurance plan. If any of the services performed come back "not covered" you will be responsible for the total charge. In the event you accrue a balance in our office we will send you a statement and payment is due upon receipt.
5. Our office does not file to secondary insurance. If you have Medicare as your primary insurance and your secondary does not automatically crossover, then it is your responsibility to pay any balance not paid by your secondary. You may then file to your secondary insurance for reimbursement.
6. If at any time Dr. Swor needs to perform an outpatient surgery on you, we will verify your benefits and submit the claim to your insurance company. Any balance accrued from surgery is the patient's responsibility and is due upon receipt of a statement.
7. If your insurance requires authorization for office visits it is your responsibility to obtain this from your primary care physician. All appointments requiring authorization will be rescheduled if an authorization is not on file.
8. Please verify with your insurance company, your coverage, before having any lab or diagnostic testing performed. If your insurance does not cover screening lab tests, we do offer certain blood tests at a reduced cost to you if performed in our office on a cash pay basis.
9. There will be a \$25.00 charge if you cancel an appointment less than 24 hours in advance. Also, if you "no show" for an appointment you will accrue a \$25.00 charge.

I have read and understand Swor Women's Care's financial policy and agree to abide by its terms. I also understand that at any time our financial policy may be amended.

Signature _____

Date _____

Print Name _____